



### Related Policies

Job Share

### Purpose

This policy seeks to enhance the family friendly work environment promoted within Catholic Education Office workplaces.

### Policy

The Catholic Education Office recognises the importance of breastfeeding for both mother and baby and therefore supports breastfeeding within the workplace.

### Definitions

N/A

### Procedures

1. The Catholic Education Office will provide information to employees regarding this policy and its procedures when approving Maternity Leave applications and in correspondence associated with return to work following the birth of a child.
2. The Catholic Education Office recognises that a breastfeeding woman will need to take lactation breaks as required to breastfeed her baby or to express milk. Such breaks will be granted by the Principal as appropriate.
3. A clean, hygienic and private (i.e. lockable) area will be set aside in the workplace for breastfeeding or expressing milk. This area will contain:
  - comfortable seating, access to facilities for washing hands and equipment, and a power point;
  - access to adequate refrigeration and/or freezer space for milk storage; and
  - lockable storage facilities (cupboard, lockers, desk) for breast pump and other equipment.
4. Issues arising out of this policy may be directed to the Chair of the Equal Opportunity in the Workplace Committee for clarification and action.

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## Breastfeeding and Work

### References

Guide to Combining Breastfeeding and Work

<http://www.dewrsb.gov.au/workplacerelements/workandfamily/breastfeeding>

### Forms

N/A

<b>Approved by:</b>	CEO Heads of Division
<b>Issuing Group:</b>	Human Resources Division
<b>Implementation Date:</b>	January 2005
<b>Revision Date:</b>	2008
<b>CEO Contact Officer:</b>	Principal Human Resources Officer: Employment Relations and Legal Issues